

**WATER SUPPLY PROTECTION SPECIALIST EXAMINATION APPLICATION**

**REMINDER:** This application (and many others) can be completed entirely on-line via the Online Licensing System. **Applications submitted online are processed and approved considerably faster than those sent via US Mail.** To login to your on-line account or create a new account, go to: [vo.licensing.hpc.texas.gov](http://vo.licensing.hpc.texas.gov)

**Minimum Requirements for Water Supply Protection Specialist (WSPS) Endorsement Examination:**

- Must hold a current Master Plumber, Journeyman Plumber or Plumbing Inspector license in the state of Texas.
- Must have completed a Water Supply Protection Specialist Endorsement training program from a Course Provider approved by the TSBPE. A list of approved providers is posted on [tsbpe.texas.gov](http://tsbpe.texas.gov) under "CPE & Other Training." The provider will notify the TSBPE upon completion of the training.
- Must submit non-refundable WSPS Examination application fee (Master Plumber: \$80, Journeyman Plumber: \$27, Plumbing Inspector: \$0 to TSBPE)

**The Applicant's Identity Will be Verified:** Current (not expired) US or state government-issued photographic identification, such as a driver license, passport, or state-issued identification, will be required from the applicant on the day of the examination.

**Fingerprinting:** Fingerprints are required for all examinees. If applicant has not previously submitted fingerprints, see the last page of this application. Applicant will not be approved until corresponding fingerprint data is on file.

**Americans with Disabilities Act:** The TSBPE offers reasonable accommodations for persons taking the examination, as required by the Americans with Disabilities Act. If the applicant requires special accommodations, please make such requests in writing and submit with this application for examination.

**Equal Opportunity Statement:** The Texas State Board of Plumbing Examiners does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or the provision of services.

**This Examination is Now Computer-Based:** Formerly referred to as a "written" exam, the Water Supply Protection Specialist Examination is now entirely computer-based and is administered by Pearson VUE. See the third page of this application for details.

	<p><b>DOES THE APPLICANT MEET THESE REQUIREMENTS?</b></p> <p>If you're not positive that applicant has met the above listed requirements, please use the TSBPE's <b>Public License Search</b> to double check. The <b>Public License Search</b> allows you to check important information such as: COI status, completed training courses and renewal status. <b>Remember, the TSBPE does not process or approve incomplete applications.</b> Scan the code to the right with your phone or go to: <a href="http://tsbpe.texas.gov/find-a-license">tsbpe.texas.gov/find-a-license</a></p>	
--	---	---

**WATER SUPPLY PROTECTION SPECIALIST EXAMINATION APPLICATION**

1. Date \_\_\_\_\_ ▶ Incomplete applications expire one year from receipt. (See instructions in #12, below)
2. Last name (Print) \_\_\_\_\_ First \_\_\_\_\_ M \_\_\_\_\_
3. Mailing address \_\_\_\_\_ City \_\_\_\_\_
4. State \_\_\_\_\_ Zip Code \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
5. Driver's License/ID No. \_\_\_\_\_ Social Security No. \_\_\_\_\_  
*Disclosure of applicant's social security number is required. Applicant's social security number is being solicited pursuant to Texas Family Code § 231.302 for use by the state's Title IV-D agency to assist in the administration of laws relating to child support enforcement under 42 U.S.C. §§ 601-617 and 651-669.*
6. Telephone # \_\_\_\_\_ Email (Required) \_\_\_\_\_
7. Employed by \_\_\_\_\_ Employer Tel. # \_\_\_\_\_
8. Which license does the applicant currently hold (please write in current license number)?  
 Master \_\_\_\_\_  Journeyman \_\_\_\_\_  
 Inspector \_\_\_\_\_
9. Has the applicant ever been convicted of a felony in this or any other state? Yes  No   
*If applicant answers yes to this question, applicant must submit a Supplemental Criminal History Information Form (and all documentation listed on that Form) with this application. The Supplemental Criminal History Information Form is available on the TSBPE website at [tsbpe.texas.gov](http://tsbpe.texas.gov) under "Forms."*
10. Is the applicant an active member of the military or a veteran?  Yes  No
11. Each of the following items must be checked and submitted for your application to be considered complete. **Incomplete applications will not be processed.**  
 Non-refundable examination application fee (corresponds to #8 on this form - Master Plumber: \$80, Journeyman Plumber: \$27, Plumbing Inspector: \$0 to TSBPE)  
 A copy of applicant's current US or state government-issued photo ID  
 Proof of completion of a Water Supply Protection Specialist Endorsement training program from a Course Provider approved by the TSBPE, submitted this to the TSBPE electronically.  
 If applicant answered "yes" to #9: the **Supplemental Criminal History Information Form** and required documents  
 If applicant answered "yes" to #10 and has not previously provided proof to the TSBPE: a copy of applicant's active military ID or Certificate of Release or Discharge from Active Military Duty (DD214)  
 One-time, electronic submission of fingerprint data through IdentoGO (if not already submitted—see final page of this application)
12. **BY SIGNING BELOW, I TESTIFY THAT I UNDERSTAND THAT SUBMITTING ANY FALSE INFORMATION TO THE BOARD IS A CRIMINAL OFFENSE AND WILL ALSO RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING REVOCATION OF MY PLUMBING LICENSE OR REGISTRATION AND AN ADMINISTRATIVE PENALTY UP TO \$5,000.00.**

\_\_\_\_\_  
Signature of Applicant

----- TSBPE USE ONLY -----

Fee \_\_\_\_\_

Entity No. \_\_\_\_\_

Date Received \_\_\_\_\_

Date Processed \_\_\_\_\_



## THIS EXAMINATION IS COMPUTER-BASED



### Here's What You Need to Know...

- The examination you're applying for with this form is computer-based (formerly known as a "written" exam).
- All computer-based tests (CBTs) are administered by the TSBPE's testing partner Pearson VUE. Pearson VUE operates over 40 conveniently located testing locations across the state of Texas.
- When your application is approved\* by the TSBPE, you will receive an email from Pearson VUE that includes detailed instructions on how to schedule your Computer-Based Test.
- Once you pass the computer-based test, the TSBPE will send you further instructions via email.
- For more information, please see the TSBPE landing page on Pearson VUE website: <https://home.pearsonvue.com/tsbpe>

\*Please note: the TSBPE does not process or approve incomplete applications; it is therefore imperative that you make sure your application is accurate and complete before sending it in. To check your license status, including fingerprint and training data, use the Public License Search: <https://vo.licensing.hpc.texas.gov/datamart/selSearchType.do>

---

## FINGERPRINTING INSTRUCTIONS FOR PLUMBERS & INSPECTORS

TSBPE Identogo Service Code: **11J66Z**

New and renewal license/registration/endorsement applicants are now required to obtain a fingerprint background check (see exact rules text excerpted above). Your fingerprints will be submitted electronically to the Department of Public Safety (DPS) and Federal Bureau of Investigation (FBI) through Identogo. The fee is \$39.05 and is collected by Identogo. This fee is *in addition to* your initial license or renewal fees. Cash and personal checks are not accepted.

### To register online:

1. Go to the TSBPE registration page on the Identogo website: [enroll.identogo.com/workflows/11J66Z](https://enroll.identogo.com/workflows/11J66Z)
2. Click "Schedule or Manage Appointment" and complete the pages that follow.
3. When asked for an Authorization code, mark "No."
4. Do not request a hard card, as it will not be accepted by the TSBPE.
5. Make sure you bring proof of identification with you to the appointment.

### To register by phone:

1. Call 1-888-467-2080. Use service code **11J66Z**. You **MUST** use this code. If you use the wrong code you will not be refunded for sending your information to another agency.
2. When asked for an Authorization code, answer "No."
3. Do not request a hard card, as it will not be accepted by the TSBPE.
4. Make sure you bring proof of identification with you to the appointment.

Once completed, the background check will then be sent electronically to the TSBPE, but please keep your receipt for your records. **Fingerprint background checks for any other license or agency are not accepted as fingerprint data is not shared between State Agencies.** This service is NOT available at the TSBPE.