



**REMINDER:** This application (and many others) can be completed entirely on-line via the Online Licensing System. Applications submitted online are processed and approved considerably faster than those sent via US Mail. To login to your on-line account or create a new account, go to: [tsbpe.texas.gov/ols](http://tsbpe.texas.gov/ols)

**Minimum Requirements for Medical Gas Piping Installation (MedGas) Endorsement Examination:**

- Must hold a current Master Plumber, Journeyman Plumber or Plumbing Inspector license in the state of Texas. If an applicant holds multiple licenses, the MedGas endorsement will automatically be associated with their highest-ranking license.
- Must have completed a MedGas Endorsement Training Program conducted by a Course Provider approved by the TSBPE. A list of approved providers is posted on [tsbpe.texas.gov](http://tsbpe.texas.gov) under "Training and Education." Providers report completion of training courses and programs to the TSBPE electronically.
- Must submit non-refundable MedGas examination application fee corresponding to the highest ranking license currently held (Master Plumber: \$80, Journeyman Plumber: \$27, Plumbing Inspector: \$0 to TSBPE)

**The Applicant's Identity Will be Verified:** Current (not expired) US or state government-issued photographic identification, such as a driver license, passport, or state-issued identification, will be required from the applicant on the day of the examination.

**Fingerprinting:** Fingerprints are required for all examinees. If applicant has not previously submitted fingerprints, see the last page of this application. Applicant will not be approved until corresponding fingerprint data is on file.

**Americans with Disabilities Act:** The TSBPE offers reasonable accommodations for persons taking the examination, as required by the Americans with Disabilities Act. If the applicant requires special accommodations, please make such requests in writing and submit with this application for examination.

**Equal Opportunity Statement:** The Texas State Board of Plumbing Examiners does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or the provision of services.

**This Examination Includes both Computer-Based and Practical Exam Components:** The MedGas Endorsement Examination includes a computer-based portion administered by TSBPE testing partner Pearson VUE as well as a self-scheduled practical component, which is administered at either of the TSBPE's locations in Austin or Waco.



**DOES THE APPLICANT MEET THESE REQUIREMENTS?**

If not, please do so now using the TSBPE's **Public License Search**. The **Public License Search** allows you to check important information such as: fingerprint status, completed training courses and renewal status. **Remember, the TSBPE does not process or approve incomplete applications.** Scan the code to the right with your phone or go to:

[tsbpe.texas.gov/pls](http://tsbpe.texas.gov/pls)






1. Date \_\_\_\_\_ ▶ Incomplete applications expire one year from receipt.
2. Last name (Print) \_\_\_\_\_ First \_\_\_\_\_ M \_\_\_\_\_
3. Mailing address \_\_\_\_\_ City \_\_\_\_\_
4. State \_\_\_\_\_ Zip Code \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
5. Driver's License/ID No. \_\_\_\_\_ Last 4 of Social\* \_\_\_\_\_  
\*Disclosure of applicant's social security number is required. Applicant's social security number is being solicited pursuant to Texas Family Code § 231.302 for use by the state's Title IV-D agency to assist in the administration of laws relating to child support enforcement under 42 U.S.C. §§ 601-617 and 651-669.
6. Telephone # \_\_\_\_\_ Email (Required) \_\_\_\_\_
7. Employed by \_\_\_\_\_ Employer Tel. # \_\_\_\_\_
8. Which plumbing licenses does the applicant currently hold with the State of Texas?  
 Master \_\_\_\_\_  Journeyman \_\_\_\_\_  Inspector \_\_\_\_\_
9. Where would the applicant like to take the practical (hands-on) exam (if applicable)?  Austin  Waco
10. Has the applicant ever been convicted of a **misdemeanor** in this or any other state?  Yes  No
11. Has the applicant ever been convicted of a **felony** in this or any other state?  Yes\*  No  
\*If applicant answers **yes** to this question, applicant must complete the **Supplemental Criminal History Information (SCHIF)** portion (and all documentation it requires) of this application. The [Supplemental Criminal History Information Form](#) is also available on the TSBPE website at [tsbpe.texas.gov](http://tsbpe.texas.gov) under "Printable Forms."
12. Is the applicant an active member of the military or a veteran?  Yes  No
13. Each of the following items must be checked and submitted for your application to be considered complete. **Incomplete applications will not be processed.**

- Non-refundable examination application fee (corresponds to #8 on this form, pay the amount that corresponds to the applicant's highest ranking current license - Master Plumber: \$80, Journeyman Plumber: \$27, Plumbing Inspector: \$0, payable to TSBPE)
- A copy of applicant's current US or state government-issued photo ID
- Proof of completion of a MedGas Endorsement training program from a Course Provider approved by the TSBPE, submitted this to the TSBPE electronically.
- If applicant answered "yes" to #11: the **Supplemental Criminal History Information Form** and required documents
- If applicant answered "yes" to #12 and has not previously provided proof to the TSBPE: a copy of applicant's active military ID or Certificate of Release or Discharge from Active Military Duty (DD214)
- One-time, electronic submission of fingerprint data through Identogo (if not already submitted—see final page of this application)

**BY SIGNING BELOW, I TESTIFY THAT I UNDERSTAND THAT SUBMITTING ANY FALSE INFORMATION TO THE BOARD IS A CRIMINAL OFFENSE AND WILL ALSO RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING REVOCATION OF MY PLUMBING LICENSE OR REGISTRATION AND AN ADMINISTRATIVE PENALTY UP TO \$5,000.00.**

\_\_\_\_\_  
Signature of Applicant

 **When each of the above items is complete, please mail this application and all required documents and payment to the address listed at the top of this page.** Typical processing times range from 30-45 days following the receipt of straightforward applications, significantly longer for applications with extenuating circumstances (criminal history, unclear immigration status, etc.). Upon approval, the applicant will be sent an "Authorization to Test" via email that will include exam scheduling instructions.

----- TSBPE USE ONLY -----

Fee \_\_\_\_\_

Entity No. \_\_\_\_\_

Date Received \_\_\_\_\_

Date Processed \_\_\_\_\_

# THIS EXAM INCLUDES A COMPUTER-BASED PORTION

## Here's What You Need to Know...

- The examination you're applying for with this form includes a computer-based component (formerly known as the "written" exam).
- All computer-based tests (CBTs) are administered by the TSBPE's testing partner Pearson VUE. Pearson VUE operates over 40 conveniently located testing locations across the state of Texas.
- When your application is approved\* by the TSBPE, you will receive an "Authorization to Test" email from Pearson VUE that includes detailed instructions on how to schedule your Computer-Based Test.
- Once you pass the computer-based test, the TSBPE will schedule your practical exam (if applicable) and send confirmation details and instructions via email.
- For more information, please see the TSBPE landing page on Pearson VUE website: [home.pearsonvue.com/tsbpe](https://home.pearsonvue.com/tsbpe)



*\*Please note: the TSBPE does not process or approve incomplete applications; it is therefore imperative that you make sure your application is accurate and complete before sending it in. To check your license status, including fingerprint and training data, use the Public License Search: [tsbpe.texas.gov/pls](https://tsbpe.texas.gov/pls)*

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## FINGERPRINTING INSTRUCTIONS

### TSBPE IdentoGO Service Code: **11J66Z**

New and renewal license/registration applicants are now required to obtain a fingerprint background check (see exact rules text excerpted above). Fingerprints are submitted electronically to the Department of Public Safety (DPS) and Federal Bureau of Investigation (FBI) through IdentoGO. The fee is \$39.05 and is collected by IdentoGO. This fee is *in addition to* the initial license and renewal fees. Cash and personal checks are not accepted.

#### To register online:

1. Go to the TSBPE registration page on the IdentoGO website: [uenroll.identogo.com/workflows/11J66Z](https://uenroll.identogo.com/workflows/11J66Z)
2. Click "Schedule or Manage Appointment" and complete the pages that follow.
3. When asked for an Authorization code, mark "No."
4. Do not request a hard card, as it will not be accepted by the TSBPE.
5. Make sure you bring proof of identification with you to the appointment.

#### To register by phone:

1. Call 1-888-467-2080. Use service code **11J66Z**. You **MUST** use this code. If you use the wrong code you will not be refunded for sending your information to another agency.
2. When asked for an Authorization code, answer "No."
3. Do not request a hard card, as it will not be accepted by the TSBPE.
4. Make sure you bring proof of identification with you to the appointment.

Once completed, the background check will then be sent electronically to the TSBPE, but please keep your receipt for your records. Fingerprint background checks for any other license or agency are not accepted as fingerprint data is not shared between Texas state agencies. This service is NOT available at the TSBPE.