

**DRAIN CLEANER REGISTRATION APPLICATION**

**REMINDER:** This application (and many others) can be completed entirely online via the Online Licensing System. **Applications submitted online are processed and approved considerably faster than those sent via US Mail.** To login to your online account, go to: <https://vo.licensing.hpc.texas.gov>

**Minimum requirements for Drain Cleaner Registration:**

- Must have a **current** Plumber's Apprentice registration.
- Must have at least 4,000 hours of experience working at the trade as a Drain Cleaner Registrant, under the general supervision of a Master Plumber, as verified by employers. Proof of experience must be submitted on the Board's **Employer's Certification Form**
- Must submit the **Drain Cleaner Verification of Training Affidavit**
- Must submit **Drain Cleaner Registration Application** and fee (\$18)
- Must submit fingerprint data through IdentoGo (if you have not already done so, see final page of this application)

**Renewal Details:** The applicant's Drain Cleaner registration number is the same as the Apprentice Registration number. Applicant will receive a new pocket card containing a card that includes both the Plumber's Apprentice Registration and the Drain Cleaner Registration. The Drain Cleaner Registration will remain renewed as long as the corresponding Apprentice Registration is current.

**Continuing Education:** Effective January 1, 2010, applicants must complete at least 6 hours of Board approved Continuing Professional Education (CPE) in order to renew a Drain Cleaner Registration. A list of Board approved CPE providers is listed on the Board's website at [tsbpe.texas.gov](https://tsbpe.texas.gov).

**Scope of Work:** In addition to the work performed by a Registered Plumber's Apprentice, a Registered Drain Cleaner may install clean-outs and remove and reset p-traps for the purposes of eliminating obstructions in building drains and sewers, only under the supervision of Responsible Master Plumbers and only under contracts or agreements to perform plumbing work secured by Responsible Master Plumbers. While performing only the work permitted under the Drain Cleaner registration, the registered Drain Cleaner is not required to be under the direct, on-the-job supervision of a licensed plumber.

**Board-Approved Training Prior to Tradesman or Journeyman Exam:** Before an applicant may take an examination for a Tradesman Plumber-Limited license or Journeyman Plumber license, the applicant must complete classroom training provided by a board-approved instructor in a board-approved training program as required by Board Rule Section 363.12 for at least:

- (1) 24 hours, if the applicant is applying to take a Tradesman Plumber-Limited License examination; or
- (2) 48 hours, if the applicant is applying to take a Journeyman Plumber examination.

A list of providers of the 24- and 48-hour classroom training is posted on the TSBPE website.

**Make Sure Applicant's Apprentice Registration is Current:** The applicant's Plumber's Apprentice Registration must be current in order to apply for registration as a Drain Cleaner. In accordance with the requirements of Sections 1301.002 and 1301.354, of the Plumbing License Law, a person may receive credit for on-the-job work hours required to qualify for a Tradesman Plumber-Limited or Journeyman Plumber examination, only while the person holds a valid (current and not expired) Plumber's Apprentice registration, or a valid Tradesman Plumber-Limited license.

**Equal Opportunity Statement:** The Texas State Board of Plumbing Examiners does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services.

TEXAS STATE BOARD OF PLUMBING EXAMINERS  
929 E 41ST ST, AUSTIN, TEXAS 78751 • 512-936-5200 • [tsbpe.texas.gov](http://tsbpe.texas.gov)

**DRAIN CLEANER REGISTRATION APPLICATION**

1. **Date** \_\_\_\_\_ ▶ Incomplete applications expire one year from receipt. (See instructions in #11, below.)
2. **Last name (Print)** \_\_\_\_\_ **First** \_\_\_\_\_ **M** \_\_\_\_\_
3. **Mailing address** \_\_\_\_\_ **City** \_\_\_\_\_
4. **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **Age** \_\_\_\_\_
5. **Texas Plumber's Apprentice Registration # (Must be Current)** \_\_\_\_\_
6. **Driver's License/ID No.** \_\_\_\_\_ **Social Security No.** \_\_\_\_\_  
Disclosure of your social security number is required. Your social security number is being solicited pursuant to Texas Family Code § 231.302 for use by the state's Title IV-D agency to assist in the administration of laws relating to child support enforcement under 42 U.S.C. §§ 601-617 and 651-669.
7. **Telephone #** \_\_\_\_\_ **Email (Required)** \_\_\_\_\_
8. **Employed by** \_\_\_\_\_ **Employer Tel. #** \_\_\_\_\_
9. **Has the applicant ever been convicted of a felony or misdemeanor in this or any other state?**  Yes  No  
If you answer **YES to #10**, you must submit a **Supplemental Criminal History Information Form (SCHIF)** and all documentation listed on page 2 of this application. The **SCHIF** is available on the TSBPE website at [tsbpe.texas.gov](http://tsbpe.texas.gov) under "Forms."
10. **Is the applicant an active member of the military or a veteran?**  Yes  No
11. **Each of the following items must be checked and submitted for the application to be considered complete. Incomplete applications will not be processed.**
  - \$18 registration fee (cashier's check, money order, or personal or company check are accepted, fee is non-refundable)
  - Employer Certification Form(s)** showing proof of experience (2,000 hours). **Employer Certification Forms** are available on the TSBPE web site at [tsbpe.texas.gov](http://tsbpe.texas.gov) (under Forms)
  - If the applicant answered "yes" to question #9: **Supplemental Criminal History Information Form** and required documents
  - If applicant answered "yes" to #10: a copy of applicant's active military ID or Certificate of Release or Discharge from Active Military Duty (DD214)
  - Drain Cleaner Verification of Training Affidavit.** This document is available on the TSBPE web site at [tsbpe.texas.gov](http://tsbpe.texas.gov) (under Forms)
  - One-time, electronic submission of fingerprint data through IdentoGO (if applicant has not yet submitted fingerprint data, see final page of this application)
12. **BY SIGNING BELOW, I TESTIFY THAT I UNDERSTAND THAT SUBMITTING ANY FALSE INFORMATION TO THE BOARD IS A CRIMINAL OFFENSE AND WILL ALSO RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING REVOCATION OF MY PLUMBING LICENSE OR REGISTRATION AND AN ADMINISTRATIVE PENALTY UP TO \$5,000.00.**

\_\_\_\_\_  
**Signature of Applicant**

----- TSBPE USE ONLY -----

Fee _____	Entity No. _____
Date Received _____	Date Processed _____

# FINGERPRINTING INSTRUCTIONS FOR PLUMBERS & INSPECTORS

TSBPE Identogo Service Code: **11J66Z**

New and renewal license/registration applicants are required to obtain a fingerprint background check. Applicant's fingerprints will be submitted electronically to the Department of Public Safety (DPS) and Federal Bureau of Investigation (FBI) through Identogo. The fee is \$39.05 and is collected by Identogo. This fee is *in addition to* the applicant's initial license or renewal fees. Cash and personal checks are not accepted.

## To register online:

1. Go to the TSBPE registration page on the Identogo website:  
<https://uenroll.identogo.com/workflows/11J66Z>
2. Click "Schedule or Manage Appointment" and complete the pages that follow.
3. When asked for an Authorization code, mark "No."
4. Do not request a hard card, as it will not be accepted by the TSBPE.
5. Make sure you bring proof of identification with you to the appointment.

## To register by phone:

1. Call 1-888-467-2080. Use service code **11J66Z**. You **MUST** use this code. If you use the wrong code you will not be refunded for sending your information to another agency.
2. When asked for an Authorization code, answer "No."
3. Do not request a hard card, as it will not be accepted by the TSBPE.
4. Make sure you bring proof of identification with you to the appointment.

Once completed, the background check will then be sent electronically to the TSBPE, but please keep the receipt for record keeping purposes. **Fingerprint background checks for any other license or agency are not accepted as fingerprint data is not shared between State Agencies.** This service is NOT available at the TSBPE.

## WHY NOT DO IT ONLINE?

The TSBPE has two websites that together allow you to take care of just about anything related to your plumbing license or registration.

### The Online Licensing System

<https://vo.licensing.hpc.texas.gov/>

- Change your address
- Renew your license/registration
- Apply for an examination
- Update Certificate of Insurance (COI)
- Order a duplicate pocket card
- Change of company

### Public License Search

<https://vo.licensing.hpc.texas.gov/datamart/selSearchType.do>

- View renewal status
- Check fingerprint status
- Review CE History
- View disciplinary actions/documentation
- Check Certificate of Insurance (COI) expiration date