

## Make Sure You're Caught Up on Annual Continuing Education

Meeting your annual CPE requirement may seem tricky. We've boiled the system down into an easy to remember formula so you always know what course(s) to take:

- 1. Take one 6-hour course per calendar year and don't take the same course twice.
- 2. The course you choose must be authorized\* for your expiration year.

\*If your license expires in 2024, for example, make sure you take a regular 6-hour CE course that is authorized for 2024.

3. Complete your CE and renew your license before applying for exams to avoid delays.

## **How to Check CE History**

You can view the CE courses you've taken over the last five years through the TSBPE's **Public License Search**:



- 1. Go to:
  - https://vo.licensing.hpc.texas.gov/datamart/selSearchType.do
- 2. Choose a Search Type and then choose "Texas State Board of Plumbing Examiners" for Board, and "Plumbing Licensed or Registered" if you're a plumber or "Plumbing Inspector" if you're an inspector.
- 3. Enter your details, click "Search", then click your name.
- 4. Under "CE History" on your license page, you'll see your recent CE courses. Make a note of any missed years.