Successfully and Securely Complete Online Credit Card Transactions with the TSBPE

The Texas State Board of Plumbing Examiners (TSBPE) is committed to providing a safe and secure online environment payment experience for our users. Here are some helpful tips to keep in mind:

- **Always Use the Online Licensing System for ALL online financial transactions with the TSBPE:** The Online Licensing System is a secure website managed by the State of Texas and is the only way to submit payment for TSBPE fees online. The TSBPE will not solicit payment via any other website or application.

- **The TSBPE will never ask for credit card information over the phone, text or email:** This is to protect you from potential scams. Be cautious of emails, text messages or phone calls that claim to be from TSBPE or other institutions, asking for your credit card information. Again, TSBPE will never ask for payment information through these channels.

- **TSBPE staff cannot process credit card payments over the phone:** in order to protect your privacy and security, all credit and debit card transactions must be submitted via the license or registration holder's account on the Online Licensing System. TSBPE staff do not have the ability to override this rule and cannot process credit card transactions over the phone.

- **Use the billing address connected to the card during the payment process:** If you are using an employer or relative's credit/debit card, remember to enter the *cardholder's* billing address during the payment process. Entering anything but the *cardholder's* billing address during the payment process will result in a failed transaction.

- **Keep your computer and browser up-to-date:** Ensure that your computer's operating system and your browser have the latest security updates to minimize the risk of online threats.

- **Use a strong, unique password:** When creating an account with TSBPE or any other online service, use a unique password that is not easily guessable.

- **Be cautious with public Wi-Fi:** Avoid entering credit card information when using public Wi-Fi networks, as they may not be secure. Use a private, trusted network or a VPN to protect your data.

By following these best practices, you can help ensure the security of your credit card information when completing transactions with the TSBPE. As always, we are dedicated to maintaining a secure platform and safeguarding your personal information.