

TEXAS STATE BOARD OF PLUMBING EXAMINERS
PO BOX 4200, AUSTIN, TEXAS, 78765 ▪ 512-936-5200 ▪ www.tsbpe.texas.gov

PLUMBING INSPECTOR EXAMINATION – IMPORTANT INFORMATION

You are eligible to take the Plumbing Inspector Examination if you meet the following requirements (check each box that applies to you):

Citizenship Status:

- I am a citizen or national of the United States; OR
- I am an alien lawfully admitted to the United States for permanent residence; OR
- I am an alien authorized to work lawfully in the United States.

Accepted forms of proof include: (1) a certified copy of your birth certificate issued by a city/county/state/federal certifying authority (if born in the United States); (2) a certified copy of your Consular Report of Birth (if born abroad to a U.S. citizen/parent); (3) a legible copy of both sides of your Certificate of Naturalization or Certificate of Citizenship (if a naturalized U.S. citizen); (4) a legible copy of both sides of the U.S. Immigration and Naturalization Service document evidencing your current status (if a permanent resident alien or an alien authorized to work lawfully in the United States, or any other status). Foreign birth certificates are **NOT** accepted.

Education:

- I have a high school diploma; OR
- I have a General Equivalency Diploma (GED).

Licensure:

- I am currently licensed as a Master Plumber in Texas; OR
- I am currently licensed as a Journeyman Plumber in Texas; OR
- I am currently licensed as a Professional Engineer in Texas; OR
- I am currently registered as an Architect in Texas; OR
- I am currently licensed as a Plumbing Inspector in another state that has licensing requirements substantially equivalent to the licensing requirements of the TSBPE.

An applicant licensed in another state must submit a letter on the official letterhead of the state entity that issued the license stating: (1) the qualifications the applicant had to meet to obtain the license, including the contents of any licensure examination taken; (2) the length of time the applicant has been licensed; (3) whether the license is current; (4) whether any complaints have been filed against the applicant; and (5) whether any disciplinary actions have been taken against the applicant.

Training in Lieu of Licensure:

I do not hold any of the licenses listed above, but I have a combined total of **500 hours** of training and experience in the plumbing industry that includes (check all that apply):

- Completion of a plumbing-related certification issued by the International Association of Plumbing and Mechanical Officials (IAPMO) or the International Code Council (ICC) – 100 hours of credit
- Approved plumbing-related training academy or educational sessions – up to 100 hours of credit
- Completion of a Medical Gas Piping Installation Endorsement training program – 100 hours of credit
- Completion of a Water Supply Protection Specialist Endorsement training program – 100 hours of credit
- Completion of a Backflow Prevention Assembly Tester training program – 100 hours of credit
- Completion of a Continuing Professional Education (CPE) for Licensed Plumbers and Plumbing Inspectors course (in the classroom) – 6 hours of credit
- On-the-job work experience in the plumbing trade or approved similar plumbing-related trade, as verified by former employers – up to 200 hours of credit

- On-the-job training in the enforcement of plumbing codes under the direct supervision of a licensed Plumbing Inspector – up to 200 hours of credit

You will only receive credit for an endorsement training program or a CPE course offered by a Course Provider approved by the TSBPE. A list of approved providers is posted on the website at www.tsbpe.texas.gov under "CPE and Other Training." You will only receive credit for a backflow training program that is approved by the Texas Commission on Environmental Quality. A list of training programs is available at <https://www.tceq.texas.gov/licensing/training>. Proof of on-the-job work experience in the plumbing trade or training in plumbing code enforcement must be submitted on the Plumbing Inspector Employer Certification Form (PIECF), which is available at www.tsbpe.texas.gov under "Applications/Forms." The TSBPE only accepts signed, original PIECFs.

Application Fee:

- I have submitted the non-refundable Plumbing Inspector Examination application fee of \$55.

Accepted forms of payment include: cashier's check, money order, personal check, or company check

Required Documentation:

- I have submitted all of the supporting documents required by the TSBPE (see Item #12 on application).

IF YOU PROVIDE A LEGIBLE, VALID EMAIL ADDRESS ON YOUR APPLICATION, YOU WILL RECEIVE NOTIFICATION OF BOTH YOUR EXAMINATION DATE AND RESULTS VIA EMAIL.

Your Identity Will be Verified: Current (not expired) photographic identification, such as a driver's license or state issued identification, will be required from the applicant on the day of the examination and must be verified before the examination begins.

Americans with Disabilities Act: The TSBPE offers reasonable accommodations for persons taking the examination, as required by the Americans with Disabilities Act. If you require special accommodations, please make such requests in writing and submit with your application for examination.

Studying for the Exam: An overview of the Plumbing Inspector examination, an explanation of how to prepare for the examination, and sample questions are provided in detail in the Plumbing Inspector Examination Review Course and may be downloaded free of charge at www.tsbpe.texas.gov under "Applications/Forms."

Rescheduling an Exam: You must make the request to reschedule an exam. The TSBPE will not accept requests made by your employer, your wife, or a family member. Requests to reschedule must be submitted in writing (email or fax is fine) at least 10 business days before your exam date. The TSBPE will reschedule your exam twice with no charge.

Affiliation with Political Subdivision: Once you have passed the examination, **you will not receive your pocket card until you notify the Board of each political subdivision that you are employed by or under contract with.** If you will be employed by the political subdivision that trained you in the enforcement of plumbing codes, you can use the PIECF as proof of employment. If you will be employed by a different political subdivision, you must submit a letter verifying your employment that is signed by an authorized representative of the political subdivision. If you have not yet secured employment, your license will appear as current and "unaffiliated" on the TSBPE website until confirmation of your employment is received.

Equal Opportunity Statement: The Texas State Board of Plumbing Examiners does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

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PLUMBING INSPECTOR EXAMINATION APPLICATION

Revised August 2017

1. Date _____ ► Incomplete applications expire one year from receipt. (See instructions in #12, below.)
2. Last name (Print) _____ First _____ MI _____
3. Mailing address _____ City _____
4. State _____ Zip Code _____ Date of birth _____ Age _____
5. Driver's License/ID No. _____ Social Security No. _____
Disclosure of your social security number is required. Your social security number is being solicited pursuant to Texas Family Code § 231.302 for use by the state's Title IV-D agency to assist in the administration of laws relating to child support enforcement under 42 U.S.C. §§ 601-617 and 651-669.
6. Texas Plumber License # _____ or Out-of-State License # _____ issued by State of _____
7. Home Tel. # _____ Mobile Tel. # _____ Email _____
8. Employed by _____ Employer Tel. # _____
9. **Have you ever been convicted of a misdemeanor in this state or any other state?** Yes or No
10. **Have you ever been convicted of a felony in this state or any other state?** Yes or No
If you answer **YES to #10**, you must submit a Supplemental Criminal History Information Form (SCHIF) and all documentation listed on page 2 of the Form with this application. The SCHIF is available on the TSBPE website at www.tsbpe.texas.gov under "Applications/Forms."

11. Are you an active member of the military or a veteran? Yes or No

12. **Incomplete applications will not be processed. Check the following boxes as you include the items which must be submitted with this application in order for the application to be considered complete. Please submit all items at one time and in one envelope.**

- \$55 examination fee (the fee is non-refundable)
- Copy of high school diploma or General Equivalency Diploma (GED)
- Proof that the applicant is a citizen or national of the United States, or an alien lawfully admitted to the United States for permanent residence, or an alien authorized to work lawfully in the United States
- Legible copy of current photographic identification issued by the State of Texas or another state or jurisdiction
- If you answered "yes" to question #10: Supplemental Criminal History Information Form and required documents
- If you do not hold any of the accepted licenses: Documentation verifying the completion of 500 hours training and work experience, including a Plumbing Inspector Employer Certification Form
- If licensed in another state: verification letter, on official letterhead, from the entity that issued the license

13. **BY SIGNING BELOW, I TESTIFY THAT I UNDERSTAND THAT SUBMITTING ANY FALSE INFORMATION TO THE BOARD IS A CRIMINAL OFFENSE AND WILL ALSO RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING REVOCATION OF MY PLUMBING LICENSE OR REGISTRATION AND AN ADMINISTRATIVE PENALTY UP TO \$5,000.00.**

Signature of Applicant

*****TSBPE USE ONLY*****

Fee _____ File No. _____

1. SCHED: _____ [] 2. SCHED: _____ [] 3. SCHED: _____ []